

Lesson Plan – How to navigate the Internet and save information effectively

Topic & Objective

Search techniques when using Google.
How to use key keyboard shortcut keys.
How to save your search information.

References

<http://searchenginez.com/tutorial.html>
<http://www.microsoft.com/enable/products/keyboard.aspx>
<http://www.atyourdoorcomputers.ca/presentations/tutorials/google.avi>
<http://www.atyourdoorcomputers.ca/presentations/tutorials/keyboardshortcuts.avi>
<http://www.atyourdoorcomputers.ca/presentations/tutorials/savinginformation.avi>

Expectations

To show how to use QUOTES in a search
To show how to use the '+' in a search
To show how to use the '-' in a search

To show how to use Ctrl + X
To show how to use Ctrl + C
To show how to use Ctrl + V
To show how to use Ctrl + A
To show how to use ALT + TAB

To show how to use the FILE – SAVE AS
To show how to use BOOKMARK THIS PAGE
To show how to change a file from READ ONLY file

Recording & Presenting Requirements

Handouts so students can take home information
CamStudio to create video
Post video on WebCT so students can review presentation

Instructor Comments

Eric Daviau – Computer Technology